

Sanction for test

Work order no.

Created date

DESCRIPTION

Site	Location
Equipment	
Work description	

PRECAUTIONS TAKEN TO ACHIEVE SAFETY FROM THE SYSTEM

Points of isolation
Earth(s)
Safety precautions which may be varied
Other precautions
Key Safe Key number

ISSUE

PCEI ¹ or Delegated PCEI	Name	Division/company	Phone
	e-mail	Date and time	Signed
PCWA ²	Name	Division/company	Phone
	e-mail	Date and time	Signed

1) Person in Control of the Electrical Installation
 2) Person in Control of the Work Activities

Sanction for test

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CLEAR

I certify that all workers working under this document have been withdrawn from, and warned not to test on the equipment. The work location has been cleared of all tools, gear, additional earths and loose material.

Yes

☐

Notes

PCWA ²	Name	Division/company	Phone
	e-mail	Date and time	Signed
PCEI ¹ or Delegated PCEI	Name	Division/company	Phone
	e-mail	Date and time	Signed

TRANSFER RECORD

Part 1: Surrender				Part 2: Re-issue			
Date and time	PCWA ² Surrendering document	PCEI ¹ /D-PCEI Receiver of safety document	Signature by PCEI/ D-PCEI	Date and time	PCEI ¹ /D-PCEI Re-issuing safety document	PCWA ² Receiver of safety document	Signature by PCWA

1) Person in Control of the Electrical Installation
2) Person in Control of the Work Activities

Created date

I the undersigned, hereby declare that I understand the requirements outlined in this document and the instructions given by the PCWA².

[illegible]

3 (3)

* Mandatory

Header

Work order no: Work order number for the work

- * **Created date:** The date the document is created, on the format yyyy-mm-dd, e.g. 2022-02-06

Description

- * **Site:** ID and Name of the wind farm where the work will be performed, e.g. "GDT DanTysk"
- * **Location:** Specified work location where the work will be performed in the wind farm
- * **Equipment:** Specified equipment on which the work will be performed in the work location
- * **Work description:** Description of why the work is needed and what needs to be done

Precautions - safety from the system

- * **Point(s) of isolation:** Name (ID) of circuit breakers and disconnectors, fuses and other components which have been disconnected completely for work
- * **Earth(s):** Name (ID) of all points where earths are applied
- * **Safety precautions which may be varied:** Description of safety measures which may be removed or changed during the testing
- Other precautions:** Description of precautions taken, to create safety from the system
- Key Safe Key number:** Number of the Key Safe Key handed over with this Sanction for test

Issue**PCEI or Delegated PCEI**

- * **Name:** Name of PCEI or Delegated PCEI who issues the Sanction for test
- * **Division/company:** Issuer's division or company
- * **Phone:** Issuer's work phone number
- * **E-mail:** Issuer's work email
- * **Date and time:** The date and the time when the Sanction for test was issued, on the format yyyy-mm-dd hh:mm, e.g. 2022-02-06 08:00
- * **Signed:** Issuer's signature

PCWA

- * **Name:** Name of PCWA who receives the Sanction for test
- * **Division/company:** Recipient's division or company
- * **Phone:** Recipient's work phone number
- * **E-mail:** Recipient's work email
- * **Date and time:** The date and the time when the Sanction for test was received, on the format yyyy-mm-dd, hh:mm, e.g. 2022-02-06 08:00
- * **Signed:** Recipient's signature

Clear

- * **Yes:** PCWA's declaration that the work from our part is finished, and the Sanction for test can be cleared
- Notes:** Description of any deviations or changes to the electrical installation

PCWA

- * **Name:** Name of the PCWA who clears the Sanction for test
- * **Division/company:** Clearer's division or company
- * **Phone:** Clearer's work phone number
- * **E-mail:** Clearer's work email
- * **Date and time:** The date and the time when the Sanction for test was cleared, on the format yyyy-mm-dd hh:mm, e.g. 2022-02-06 08:00
- * **Signed:** Clearer's signature

PCEI or Delegated PCEI

- * **Name:** Name of PCEI or Delegated PCEI who receives the cleared Sanction for test
- * **Division/company:** Recipient's division or company
- * **Phone:** Recipient's work phone number
- * **E-mail:** Recipient's work email
- * **Date and time:** The date and the time when the Sanction for test was cleared, on the format yyyy-mm-dd hh:mm, e.g. 2022-02-06 08:00
- * **Signed:** Recipient's signature

Transfer record**Part 1: Surrender**

- * **Date and time:** Date and time when the document was surrendered, on the format yyyy-mm-dd hh:mm, e.g. 2022-02-06 16:00
- * **PCWA:** Name of the current document holder, who returns the document
- * **PCEI/D-PCEI:** Name of the PCEI/D-PCEI who receives the document
- * **Signature:** Receiver's signature

Part 2: Re-issue

- * **Date and time:** Date and time when the document was re-issued, on the format yyyy-mm-dd hh:mm, e.g. 2022-02-06 16:00
- * **PCEI/D-PCEI:** Name of the PCEI/D-PCEI who re-issues the document
- * **PCWA:** Name of the new instructed person in charge of the work party, who receives the document
- * **Signature:** Receiver's signature

Working party register

- * **Name:** Name of worker who will work under the Sanction for test
- * **Division/company:** The worker's division or company

Sign- on

- * **Date:** Date of signature, on the format yyyy-mm-dd, e.g. 2022-02-06
- * **Signature:** Worker's signature, when signing in to work under the Sanction for test

Sign- off

- * **Date:** Date of signature, on the format yyyy-mm-dd, e.g. 2022-02-06
- * **Signature:** Worker's signature, when signing out from work under the Sanction for test